**4-H Judging Team Expense Claim**

|  |  |
| --- | --- |
| **Extension Unit:** |  |
| **Event Name:** |  |
| **Event Dates:** |  |
| **Event Location:** |  |
| **Method of Travel:** |  |

**Trip Expense Summary:**

*Please complete the following, indicating how the above funds will be or have been spent. Receipts are helpful. Entertainment, souvenirs, etc. are not reimbursable expenses.*

|  |  |
| --- | --- |
| **Contest Registration:** |  |
| **Lodging:** |  |
| **Meals:** |  |
| **Transportation:** |  |
| **Parking:** |  |
| **Other:** |  |
| **Other:** |  |

Explain any other uses of award money:

Amount of Award $\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To whom should the award check be made? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Submitted by: \_\_\_ Date \_\_\_\_\_\_\_\_

Title: \_\_\_\_ \_\_\_ Phone \_\_\_\_\_\_\_\_\_

**Out-Of-State 4-H Judging Team Report**

|  |  |
| --- | --- |
| **Team Coach Name:** |  |
| **Overall Team Placing:** |  |

Individual awards/placings for overall contest and within specific divisions:

|  |  |  |
| --- | --- | --- |
| **Team Member Name** | **Rank** | **Overall/Division** |
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Any advice or tips for teams taking this trip next year: