

4-H Programming in a District Best Management Practices

Reviewed and Updated January 9, 2009

Local 4-H Program	Emphasis should be placed on the value and importance of the local 4-H program (4-H clubs, project meetings, field trips, and other learning experiences) under the leadership of volunteers.
District 4-H Programs Activities Training Sessions Competitive Events	<p>When feasible, 4-H events and activities should be consolidated into one District activity, such as 4-H Club Day, Officer Training, Project Leader Training, VIP Orientation, etc. Consideration should be given to rotating consolidated events to different locations in the District when possible.</p> <p>4-H members should attend the same 4-H camp. The District PDC, Extension staff and District Governing Body determine the camping group to which they will belong.</p> <p>Extension staff should implement an enhanced management system to include 4-H Master Volunteers, Middle Management Volunteers or Key Volunteers to strengthen and expand the management and delivery of educational programs, events and activities.</p>
4-H Groups & Clubs	<p>As appropriate and as recommended by the District 4-H PDC and determined by the District Governing Body, some 4-H county groups should be merged or consolidated into 4-H District groups. Some groups that Districts have consolidated include junior leaders, ambassadors, exchange groups and 4-H Council.</p> <p>Private 4-H Foundations should continue as authorized. Changes in organizational structure and responsibility may change over time as determined by the District patrons and the governing bodies of the Foundations.</p>
District 4-H Agent 4-H Program Assistants	4-H Agent(s) and /or 4-H Program Assistant(s) are recommended for Extension Districts. Program Assistants should be supervised by the District 4-H Agent and or the District Director.

<p>Kansas 4-H Policy for State Level Programs, Events and Activities</p>	<p>The District shall be recognized as the exhibiting or registered unit.</p> <p>Individual registrations for any event shall be listed under the District name. For management purposes (billing, sorting) a local office designation will be added.</p> <p>The number of counties in a District determines the number of entries for the District.</p> <p>Regarding judging contests, quiz bowls and other similar competitive events, if a county can enter only one team in each age division a District comprised of four counties may enter up to four teams. Refer to each respective event or program for specific limitations.</p> <p>For State Project Awards, the number of Kansas Award Portfolios submitted to area screening per project cannot exceed the number of counties comprising the Extension District.</p>
--	--

*Recommendations made
January 2009 by representatives from
Central Kansas, Meadowlark, River Valley, Rolling Prairie, Phillips-Rook and Sunflower districts*

January 8, 2005
January 12, 2005

Reviewed by State 4-H Advisory
Reviewed and approved by Extension Administration Team