**Kansas 4-H Award Portfolio (KAP) Evaluation Comment Sheet**

**Name** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **County/District** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Project Area \_\_\_\_\_\_\_\_\_\_\_**

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| **Section** |  | **Notes** |
| **4-H Story – Written Communication Skills**  Reflects/identifies knowledge gained in project area  Reflects/describes leadership/citizenship skills developed/used in project area  Reflects/describes impact of 4-H within family/personal life/community Reflects/describes impact of 4-H on future plans  Ability to communicate ideas effectively (organization & word usage)  Presentation - neatness, spelling, punctuation, grammar |  |  |
| **Section 1. Goals - Goal Setting, Measurement, Planning**  Project learning/personal development goals include details, are age appropriate and are challenging yet realistic  Reflect growth in project mastery through leadership/citizenship, communications and/or contest goals.  Reflect an effort to incorporate skills learned into other projects, the community and/or other areas of life |  |  |
| **Section 2 (Includes 2A, 2B and 2C). 4-H Project Learning Experiences**  Size/Growth/Development of Project  Knowledge and Skills Gained (includes financial information)  Project Learning Experiences  Project Meetings, Clinics, Schools, Tours attended  Contests – Judging, Quiz Bowls, Skill-A-Thons, Other  Fairs, Shows, Exhibits |  |  |
| **Section 3. 4-H Awards/Recognition**  Reflect achievement |  |  |
| **Section 4 (Includes 4A and 4B). 4-H Leadership & Citizenship Within the Project**  Leadership Exhibited – elected, appointed or requested  Leadership Exhibited – independent, self-initiated  Communications – Shared learning with others, i.e. demonstrations, talks, articles written, web pages, slide shows  Community Service/Citizenship Related to Project |  |  |
| **Section 5. Non 4-H Experiences Related to Project**  Project Learning & Participation in Activities  Leadership Exhibited  Community Service/Citizenship Related to Project  Awards |  |  |
| **Photos**  Project photos reflect action & growth  Leadership photos reflect organizing/coordinating activities, and/or teaching others  Citizenship photos reflect helping out in your community and serving others without compensation |  |  |