**Kansas 4-H Award Portfolio (KAP) Evaluation Comment Sheet**

**Name** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **County/District** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Project Area \_\_\_\_\_\_\_\_\_\_\_**

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| **Section** |  | **Notes** |
| **4-H Story – Written Communication Skills**Reflects/identifies knowledge gained in project area Reflects/describes leadership/citizenship skills developed/used in project areaReflects/describes impact of 4-H within family/personal life/community Reflects/describes impact of 4-H on future plansAbility to communicate ideas effectively (organization & word usage)Presentation - neatness, spelling, punctuation, grammar |  |       |
| **Section 1. Goals - Goal Setting, Measurement, Planning**Project learning/personal development goals include details, are age appropriate and are challenging yet realisticReflect growth in project mastery through leadership/citizenship, communications and/or contest goals.Reflect an effort to incorporate skills learned into other projects, the community and/or other areas of life |  |       |
| **Section 2 (Includes 2A, 2B and 2C). 4-H Project Learning Experiences**Size/Growth/Development of Project Knowledge and Skills Gained (includes financial information)Project Learning Experiences  Project Meetings, Clinics, Schools, Tours attended Contests – Judging, Quiz Bowls, Skill-A-Thons, Other Fairs, Shows, Exhibits |  |       |
| **Section 3. 4-H Awards/Recognition** Reflect achievement |  |       |
| **Section 4 (Includes 4A and 4B). 4-H Leadership & Citizenship Within the Project** Leadership Exhibited – elected, appointed or requestedLeadership Exhibited – independent, self-initiatedCommunications – Shared learning with others, i.e. demonstrations, talks, articles written, web pages, slide showsCommunity Service/Citizenship Related to Project |  |       |
| **Section 5. Non 4-H Experiences Related to Project**Project Learning & Participation in ActivitiesLeadership Exhibited Community Service/Citizenship Related to ProjectAwards |  |       |
| **Photos**Project photos reflect action & growthLeadership photos reflect organizing/coordinating activities, and/or teaching othersCitizenship photos reflect helping out in your community and serving others without compensation |  |       |